

POLICY MANUAL  
**RESOLUTION NO. 030403-A**  
CITY OF MANHATTAN, KANSAS

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Subject:  
Street Light Installations

Effective Date:  
03-04-03

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**A. BACKGROUND**

Traditionally the City has taken the responsibility of planning for and financing lighting for streets within the city limits. Lighting is provided as a service to the citizens and visitors to the community, primarily to promote the safety of vehicular and pedestrian movements.

Questions arise frequently about the City's policies regarding street lighting. The existing policy was adopted in 1982 and has proven adequate to answer most inquiries. However, circumstances do arise that require some interpretation beyond the scope of the written document. In addition, several factors have changed since 1982 that render the existing policy inadequate.

Westar Energy (formerly the Kansas Power and Light Company or KPL) works in cooperation with the City to provide all lighting within the community. All lighting of public streets is done in one of two ways. The most common way is for the power company to make recommendations about the size of light fixtures for new installations at designated locations in accordance with the adopted street light policy. The City then contracts with Westar Energy, through a resolution, for those installations. Westar installs the equipment, provides the electricity, and maintains the facilities for an on-going flat monthly fee. The second way of lighting public streets is for the actual system to be own by someone other than Westar Energy. In that case, the only thing the power company does is provide the electricity to a meter, for which the bill is paid by some other entity. The only current examples of such systems are in the Downtown area and in Aggieville. In both of those cases the light systems are owned and maintained by the City.

**B. PURPOSE**

It is the purpose of this policy to:

1. Explain the procedure that is followed to provide street lighting.
2. Identify the locations at which the City will contract with the power company to routinely install streetlights.
3. Describe the requirements that must be met for citizens to request a streetlight in a location other than a routine one.
4. Describe what is meant by the standard streetlight installation.
5. Explain the procedure by which an entity other than the City can request streetlight installations that are not standard.

### **C. POLICY**

1. The City shall have streetlights installed at all intersections of publicly dedicated streets within the city limits.
2. A streetlight may be installed at the end of a cul-de-sac.
3. A streetlight may be installed at a location near the mid-point of a block exceeding 600 feet in length.
4. Additional streetlights may be installed in commercial areas, in industrial areas, on major thoroughfares, and at special locations where terrain is such that lights at intersections are not sufficient.
5. The standard lighting funded by the City, and provided by Westar Energy, shall be for underground service to wooden poles, with high-pressure sodium light fixtures. Cost to provide underground service to the street light locations shall be the responsibility of the developer for new subdivisions. The cost to provide underground service in existing neighborhoods shall be the responsibility of the person(s) requesting the light. The size of the fixture shall be as mutually agreed upon by City Administration and officials of Westar Energy.
6. If an entity such as a homeowners association, a developer, or a group of private owners wishes to install a streetlight on a steel pole, the additional cost shall be paid directly to Westar Energy by the entity making the request.
7. If an entity such as a homeowners association, a developer, or a group of private owners wish to install something other than the standard lighting, and if there is an option as provided by Westar Energy, the City will pay for the standard lighting fixture at the monthly rate established by Westar Energy and approved by the State Corporation Commission of Kansas. Any additional costs shall be paid directly to Westar Energy by the requesting entity.
8. If an entity such as a homeowners association, a developer, or a group of private owners wish to install something other than the standard lighting, or an option provided by Westar Energy, the City will not participate in any costs associated with the lighting plan. In addition, such lights may not be placed within the public right-of-way.

### **D. PROCEDURE**

1. The City shall approve all streetlight installations on forms provided by Westar Energy.
2. At various times throughout the year, City Administration shall request Westar to prepare the necessary resolutions for installations of streetlights according to the policies set forth above.
3. Upon the receipt of the resolution forms, the City Manager or his or her designee, shall have the authority to authorize the installations by signing the documents.

**NOW THEREFORE, BE IT RESOLVED this 4<sup>th</sup> day of March, 2003.**

(SEAL)

ATTEST

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**GARY S. FEES, CITY CLERK**

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**ED KLIMEK, MAYOR**

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