

## **SOCIAL SERVICES ADVISORY BOARD**

### **Calendar for 2019-2020**

<b>DATE</b>	<b>FUNCTION</b>	<b>ACTION</b>
<b>Wednesday, Sept. 4, 2019</b> 6:30 p.m., City Commission Rm.	<b>September Meeting</b>	<i>Calendar review, Election of New Officers</i>
<b>Wednesday, Oct. 2, 2019</b> 6:30 p.m., City Commission Rm.	<b>October Meeting</b>	<i>Appoint fall site visit teams, Prepare for fall site visits Recommend 2020 Capital Funds</i>
October, 2019	Fall Site Visits	<i>Review 2019 progress</i>
November, 2019	Contracts (2020 allocations)	<i>Mail to agencies for Director and Board chair signatures (City signs at December work session)</i>
Wednesday, November 20, 2019	CDBG applications	<i>CDBG Funding Application books will be available for board members to pick up.</i>
<b>Wednesday, Dec. 4, 2019</b> 6:30 p.m., City Commission Rm.	<b>December Meeting</b>	<i>Review site visit reports</i>
January 2019	Annual Report Due	<i>Annual report due to City Commission</i>
<b>Wednesday, January 8, 2020</b> 6:30 p.m., Rieger Rm.	<b>January Meeting</b>	<i>Review the 2019 Annual Report to be presented to the City Commission, CDBG Funding</i>
<b>Wednesday, February 5, 2020</b> 6:30 p.m., City Commission Rm.	<b>February Meeting</b>	<i>Appoint subcommittee to review 2021 applications Review Site Visit Report Forms and 2021 applications Review dates for 2021 public hearings Re-elect officers</i>
February 2020	Public Notice	<i>Publish Notice for Applications in The Mercury and post on website for download</i>
Tuesday, March 31, 2020	Application Deadline	<i>Deadline for agencies' 2021 funding applications</i>
<b>Tuesday, March 31, 2020</b> 4:30 p.m., Harmon Rm.	<b>Pre-Meeting</b>	<i>Subcommittee reviews applications for completeness; compile packets for Board review</i>
<b>Wednesday, April 8, 2020</b> 6:30 p.m., Rieger Rm.	<b>April Meeting</b>	<i>Review applications and assign site visit teams Assign hearing dates and times for agencies</i>
April 1-3, 2020	Notification to Applicants	<i>Notify applicants of receipt of applications (request required information for incomplete applications), team assignments, site visits, public hearing date</i>
April, 2020	Spring Site Visits	<i>Focus on 2021 requests / 2020 1st quarter progress Site visit report due prior to agency hearing</i>
<b>Wednesday, May 6, 2020</b> <b>Thursday, May 7, 2020</b> 6:30 p.m. City Commission Rm. <b>Wednesday, May 13, 2020</b> 6:30 p.m. Rieger Rm.	<b>Public Hearings</b>	<i>SSAB Public Hearings for 2021 requests</i>
<b>Wednesday, May 20, 2020</b> 6:30 pm. City Commission Rm.	<b>Deliberations</b>	<i>Discussion and 2021 funding recommendations</i>
<b>Wednesday, June 3, 2020</b> 6:30 p.m., City Commission Rm.	<b>June Meeting</b>	<i>Preparation of Power Point presentation for City Commission</i>
<b>Tuesday, June 23, 2020</b> 5:30 p.m., City Commission Rm.	<b>Commission Work Session</b>	<i>Outside Agencies present budget requests</i>