

# SUBDIVISION

## APPLICATION

A Planning Board Process

### Pre-Application Requirements

1. Pre-Application meeting date: Click or tap to enter a date.
2. Neighborhood meeting date: Click or tap to enter a date.

### Application

#### Applicant/Agent Information

*If different from property owner*

Full Name(s):

\_\_\_\_\_ *Print Name(s)*

Company:

Relationship to owner:  Consultant  Purchaser  Attorney  Realtor  Other

Address:

\_\_\_\_\_ *Street Address* \_\_\_\_\_ *City* \_\_\_\_\_ *State* \_\_\_\_\_ *Zip Code*

Phone No: \_\_\_\_\_

Email: \_\_\_\_\_

#### Property Owner Information

Full Name(s):

\_\_\_\_\_ *Print Name(s)*

Address:

\_\_\_\_\_ *Street Address* \_\_\_\_\_ *City:* \_\_\_\_\_ *State* \_\_\_\_\_ *Zip Code*

Phone No: \_\_\_\_\_

Email: \_\_\_\_\_

#### Property Information

*Must also apply to rezone annexed parcel to City zoning district*

General location or address:

Acres: \_\_\_\_\_

Legal description (may be attached): \_\_\_\_\_

***Lot numbers and subdivision name if platted. If unplatted, indicate "Attached" and attach to application***

Is this the entire parcel?

Yes  No

If no, what is size of parent parcel?

Current zoning:

Proposed zoning:

Current land use:

Description and size of existing  
improvements:

**Subdivision Information**

*Must also apply to rezone annexed parcel to City zoning district*

Plat type:  Preliminary Plat  Concurrent Plat  Final Plat

Subdivision type:  Standard  Cluster  Master Planned  Village

No. of Lots:

Proposed land use:  Residential  Commercial  Industrial  Other:

Gross density:

Net density:

Deviation requested:  Yes  No

Waiver requested:  Yes  No

If yes, for what:

Part of Special Benefit District?  Yes  No

If yes, for what:

Dedication parks/open space/cons  
esmt.:  Yes  No

If yes, for what:

**Signature and Attestation**

*By signing this application, the owner/applicant attests that all information and facts provided on this form and attachments are complete and accurate, and that any omission or incorrect fact or information may invalidate any notice or subsequent action taken by the Manhattan Urban Area Planning Board or City Commission. The undersigned owner(s) hereby petition the Governing Body of the City of Manhattan, Kansas, and consent to annex such real estate to the City pursuant to K.S.A. 12-507(a)(7).*

Applicant

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
*Print Name*

\_\_\_\_\_  
*Signature*

Owner

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
*Print Name*

\_\_\_\_\_  
*Signature*

Owner

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
*Print Name*

\_\_\_\_\_  
*Signature*

**Office Use Only**

App. No.: \_\_\_\_\_ Date Received: **Click or tap to enter a date.** \_\_\_\_\_

App. Fee: \$ \_\_\_\_\_

Notice Mailed/Published **Click or tap to enter a date.** Public Hearing **Click or tap to enter a date.**  
Date: \_\_\_\_\_ Date: \_\_\_\_\_

Completeness Determination **Click or tap to enter a date.**  
Date: \_\_\_\_\_